

SHAKIR KHAN

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PROFESSIONAL SUMMARY

Results-driven Mechanical Professional with expertise in valve sales & repair, offshore/onshore maintenance, technical sales engineering, and MEP project execution across Oil & Gas, Petrochemical, Data Center, and Water Treatment sectors. Proven track record in preparing technical quotations, client coordination, wellhead X-mas tree valve servicing, actuator overhaul, PPM/CM programs, hydrostatic testing, and shutdown management. Excelled in delivering documentation compliance (MTC, procedures, MIS reports) while leading teams to achieve zero-incident safety and operational excellence. Seeking to leverage technical aptitude and client-focused skills to drive revenue growth and organizational success.

CORE COMPETENCIES

- Valve Repair & Overhauling
- Actuator Servicing (Pneumatic)
- Wellhead X-mas Tree Valves
- Planned Preventive Maintenance (PPM)
- Corrective Maintenance (CM)
- Hydrostatic & Pressure Testing
- Permit to Work (PTW)
- Task Risk Assessment (TRA)
- MEP Systems & Fire Fighting (FF) Services
- Piping Installation & Testing
- Pump Maintenance (Multistage Centrifugal)
- Technical Sales & Quotation Preparation
- Client Coordination & MOM
- In-situ Machining
- Torque Wrenches & Tube Tools
- MIS Reporting
- Microsoft Office (Excel, Word, Outlook)

PROFESSIONAL EXPERIENCE

Sales Engineer

PowerMaster Engineers Pvt. Ltd., Mahape, Navi Mumbai , Aug 2025 – Jan 2026

- Prepared and submitted high-quality technical & commercial quotations for mechanical torque wrenches, in-situ machining services, impact sockets, brushes, and tube tools, driving client engagement and sales pipeline growth.
- Conducted client meetings, sales presentations, and prepared Minutes of Meeting (MOM) to ensure accurate follow-up and relationship management.
- Maintained comprehensive, date-wise records of quotations, purchase orders, Material Test Certificates (MTC), procedures, and MIS reports for full audit compliance.
- Coordinated with clients to fulfill all documentation requirements, ensuring timely offer submission and seamless project execution.

Sales Engineer

Flowcare Valves Automation, Andheri, Mumbai Oct 2024 – Jul 2025

- Developed and delivered precise technical proposals for industrial valves and automation systems to meet client specifications.
- Facilitated sales meetings, client discussions, and prepared MOM to support efficient deal closure and stakeholder alignment.
- Managed organized records of quotations, purchase orders, supporting documents, and generated timely MIS reports.
- Provided exceptional client coordination for documentation compliance, addressing project-specific requirements proactively.

Project Engineer (AWS Data Center Project-Juinagar, Navi Mumbai site)

Listenlights Pvt. Ltd., Andheri, Mumbai Oct 2023 – Sep 2024

- Reviewed engineering plans, technical specifications, and vendor schedules for HSD and Fire Fighting (FF) services in the AWS Data Center project.
- Managed day-to-day MEP team operations, monitored productivity, and generated detailed performance reports to meet project milestones.
- Collaborated with vendors and cross-functional teams to deliver technical support and resolve installation challenges efficiently.
- Analyzed shop drawings, materials, schedules, and programs; witnessed critical on-site/off-site piping pressure tests, hydro-tests, leakage testing, and other first-fix validations.

Senior Valve Technician (Offshore)

Lamprell Energy Ltd., Dubai, UAE (Dubai Petroleum Offshore Maintenance Contract)

19 Jan 2014 – 08 Aug 2021

- Performed online/offline servicing, repair, and overhaul of critical wellhead X-mas tree valves (swab, master, wing, casing) with pneumatic actuators across multiple makes and sizes.
- Executed complete disassembly, replacement of internal parts, O-rings, diaphragms, and full function testing to restore valve reliability and safety compliance.
- Led Planned Preventive Maintenance (PPM) and Corrective Maintenance (CM) including greasing, flushing, and isolation during shutdown activities.
- Prepared Permit to Work (PTW) and Task Risk Assessments (TRA); procured spare parts and repair kits to minimize downtime.
- Supported mechanical team during shutdowns: replaced fin fan belts, performed PPM/CM on power turbines and pumps.

Valve Supervisor

Oryx Engineering, Qatar, Jun 2013 – Dec 2013

- Supervised valve workshop team in repair and overhaul of all incoming industrial valves to ensure quality standards and timely turnaround.

Dewatering & Plumbing Supervisor

QDVC, Doha, Qatar 25 Nov 2012 – 20 May 2013

- Prepared daily activity reports and monitored operation of desalination plant, raw/potable water networks, and dewatering pumps.
- Installed and forecasted plumbing pipes, fittings, and networks; assigned jobs to foremen for site repair and installation.

- Conducted daily water-level monitoring and generated reports for efficient resource management.

Mechanical Supervisor (Valves)

Aarvi Encon Pvt. Ltd., GGSR Refinery, Bhatinda, Punjab, India 27 Apr 2011 – 20 Apr 2012

- Led valve repair and maintenance team for refinery operations, focusing on high-pressure valve overhaul and testing.

Valve Workshop Supervisor

AL-Shuwayer, Dammam, Saudi Arabia 02 Jul 2009 – 19 Jan 2011

- Supervised complete repair cycle of incoming valves, ensuring adherence to quality, safety, and client specifications.

Mechanical Valves Technician / Valve Fitter

Black Cat Co. W.L.L. (Shutdown Job), Qatar (2 months, 2006) Wesco, UAE (2007 – 2008)

- Executed repair and refurbishment of all incoming valves in workshop environment for oil & gas applications.

Mechanical Supervisor

Greenfields Agriculture & Electro Mech. Works, Kuwait, 09 Aug 2003 – 30 Jun 2005

- Supervised repair and maintenance of vertical multistage centrifugal pumps, irrigation systems, pressure switches, and remote-control valves for KOC Golf Course and garden projects.
- Managed inventory of irrigation materials and piping for landscape installations.

Asst. Engineer (Maintenance)

M/s. Gharda Chemicals Ltd., Dombivli, Thane, India, 24 Jan 2002 – 09 Jan 2003

- Dismantled, inspected, and repaired pumps, gearboxes, V-belts, DG sets, air compressors, chilling plants, and steam boilers (10 TPH & 12 TPH).
- Coordinated with senior engineers for maintenance activities and maintained hourly operational records.

Plant Mechanic / Work Control Coordinator

Saudi Oger Ltd., Riyadh, KSA (5 MGD WTP & 9600 m³/day STP) 20 Sep 1997 – 28 Oct 2001

- Performed preventive/corrective maintenance on multistage high-pressure booster pumps, shredder machines, clarifier units, air blowers, and reciprocating air compressors (including crankshaft, piston, and valve replacements).
- Repaired/replaced all types of process valves in water/sewage treatment plants and supported shutdown activities.

EDUCATION

Diploma in Production Technology (Sandwich Pattern – 4-year course with In-plant Training)

S.A.S. Polytechnic, Bhiwandi, Dist. Thane 77.5% | March 1993

S.S.C. Fatima High School, Sewri, Mumbai 62% | Mumbai Board | March 1988

B.E. Production (Drop-out – Completed S.E.) M.H. Saboo Siddik College of Engineering, Byculla, Mumbai Academic Year 1993–95